

**Patient Information**

Please present picture ID and Insurance card

Name: \_\_\_\_\_  

Last
First
M.I.
(Preferred Name)

Address: \_\_\_\_\_  

Street
City
State
Zip

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age: \_\_\_\_ Gender: M F Marital Status: S M D W

Ethnicity: \_\_\_\_\_ SSN: \_\_\_\_\_ Primary Contact Number:  Home  Cell  Work

Home: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_

Email: \_\_\_\_\_ Pharmacy & Location: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

In case of emergency, notify: \_\_\_\_\_ Phone: \_\_\_\_\_  

Relationship

Who is your family doctor? \_\_\_\_\_ Phone: \_\_\_\_\_

**I hereby authorize Doctor's Approach to treat my child in my absence.** \_\_\_\_\_  

Parent Signature

**Insurance Subscriber (  Check if same as above )**

Name: \_\_\_\_\_  

Last
First
M.I.
SS#

Address: \_\_\_\_\_  

Street
City
State
Zip

Work Phone: (\_\_\_\_) \_\_\_\_\_ Ext. \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Relationship to patient: \_\_\_\_\_

**Insurance Information (Please present card at time of check-in.)**

Primary Insurance name: \_\_\_\_\_ Secondary Insurance name: \_\_\_\_\_

Policy Holder: \_\_\_\_\_ Policy Holder: \_\_\_\_\_

Contract #: \_\_\_\_\_ Contract #: \_\_\_\_\_

Group #: \_\_\_\_\_ Group #: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Medicare Authorization

I request that payment of authorized Medicare benefits be made either to me or on my behalf to this provider for any services furnished me by this physician. I authorize any medical information about me to be released to the Health Care Financing Administration and its agents as needed to determine benefits for related medical services. I authorize Medicare to furnish the above-named doctor any information regarding my medical claims under Title XVII of the Social Security Act.

Commercial Insurance

I hereby authorize release of information necessary to file a claim with my insurance company and assign benefits, otherwise payable to me, to the doctor indicated on the claim. I understand I am financially responsible for any balance not covered by insurance. I give consent for Doctor's Approach to communicate with my referring physician.

**Patient or Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**The Health Insurance Portability and Accountability Act  
Patient Information Release**

**Patient Name:** \_\_\_\_\_ **D.O.B:** \_\_\_\_\_

*I hereby give my permission to release medical information regarding myself to family, friends, physician, or others listed below:*

\_\_\_\_\_

*(Leave blank if none)*

**Patient or Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The following information will assist us in your care and in any communication with you while protecting your confidentiality.*

**Please circle "YES" or "NO" and fill in the necessary information. List only the phone # where you want to be notified.**

**I give my permission to:**

**YES NO** Leave a MESSAGE to remind me of my appointment at my:

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Other # \_\_\_\_\_

**YES NO** Leave a MESSAGE requesting that you call our office back regarding medical information:  
(lab reports, prescriptions, important medical updates)

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Other # \_\_\_\_\_

**YES NO** Fax office notes, lab results, pathology results or other information regarding my condition to my family doctor or a physician to whom Doctor's Approach is referring me.

**YES NO** Electronically Bill, Fax, or Telephone information to and/or from my Insurance Company for payment purposes.

*I acknowledge that I have received a copy of the Notice of Privacy Policies and consent to the use of my information as outlined in the Notice of Privacy Policies from Doctor's Approach Dermatology and Laser Center, PC.*

**Patient or Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witness:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

What are your concerns today and when did the problem(s) begin? \_\_\_\_\_

**Medical History**

Select any of the following medical conditions that you currently have.

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Anxiety                 | <input type="checkbox"/> Diabetes                | <input type="checkbox"/> Leukemia            |
| <input type="checkbox"/> Arthritis               | <input type="checkbox"/> End Stage Renal Disease | <input type="checkbox"/> Lung Cancer         |
| <input type="checkbox"/> Asthma                  | <input type="checkbox"/> GERD                    | <input type="checkbox"/> Lymphoma            |
| <input type="checkbox"/> Atrial Fibrillation     | <input type="checkbox"/> Hearing Loss            | <input type="checkbox"/> Prostate Cancer     |
| <input type="checkbox"/> Bone Marrow Transplant  | <input type="checkbox"/> Hepatitis               | <input type="checkbox"/> Radiation Treatment |
| <input type="checkbox"/> BPH                     | <input type="checkbox"/> Hypertension            | <input type="checkbox"/> Seizures            |
| <input type="checkbox"/> Breast Cancer           | <input type="checkbox"/> HIV / AIDS              | <input type="checkbox"/> Stroke              |
| <input type="checkbox"/> Colon Cancer            | <input type="checkbox"/> Hypercholesterolemia    | <input type="checkbox"/> NONE                |
| <input type="checkbox"/> COPD                    | <input type="checkbox"/> Hyperthyroidism         | <input type="checkbox"/> Other: _____        |
| <input type="checkbox"/> Coronary Artery Disease | <input type="checkbox"/> Hypothyroidism          | _____  |
| <input type="checkbox"/> Depression              |  |  |

**Past Surgical History**

Select any organs that you have had previous surgeries.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Appendix (Appendectomy)                         | <input type="checkbox"/> Joint Replacement: Knee (Right, Left, Bilateral) | <input type="checkbox"/> Prostate (Prostatectomy): TURP         |
| <input type="checkbox"/> Bladder (Cystectomy)                            | <input type="checkbox"/> Kidney: Kidney Biopsy                            | <input type="checkbox"/> Rectum: APR                            |
| <input type="checkbox"/> Breast: Breast Biopsy                           | <input type="checkbox"/> Kidney: Kidney Stone Removal                     | <input type="checkbox"/> Rectum: Low Anterior Resection         |
| <input type="checkbox"/> Breast: Lumpectomy (Right, Left, Bilateral)     | <input type="checkbox"/> Kidney: Kidney Transplant                        | <input type="checkbox"/> Skin: Basal Cell Carcinoma             |
| <input type="checkbox"/> Breast: Mastectomy (Right, Left, Bilateral)     | <input type="checkbox"/> Kidney: Nephrectomy                              | <input type="checkbox"/> Skin: Melanoma                         |
| <input type="checkbox"/> Colon (Colectomy): Colon Cancer Resection       | <input type="checkbox"/> Liver: Hepatectomy                               | <input type="checkbox"/> Skin: Skin Biopsy                      |
| <input type="checkbox"/> Colon (Colectomy): Diverticulitis               | <input type="checkbox"/> Liver: Liver Transplant                          | <input type="checkbox"/> Skin: Squamous Cell Carcinoma          |
| <input type="checkbox"/> Colon (Colectomy): Inflammatory Bowel Disease   | <input type="checkbox"/> Live: Shunt                                      | <input type="checkbox"/> Spleen (Splenectomy)                   |
| <input type="checkbox"/> Colon: Colostomy                                | <input type="checkbox"/> Ovaries (Oophorectomy): Endometriosis            | <input type="checkbox"/> Testicles (Orchiectomy)                |
| <input type="checkbox"/> Gallbladder (Cholecystectomy)                   | <input type="checkbox"/> Ovaries (Oophorectomy): Ovarian Cancer           | <input type="checkbox"/> Uterus (Hysterectomy): Fibroids        |
| <input type="checkbox"/> Heart: Coronary Artery Bypass Surgery           | <input type="checkbox"/> Ovaries (Oophorectomy): Ovarian Cyst             | <input type="checkbox"/> Uterus (Hysterectomy): Uterine Cancer  |
| <input type="checkbox"/> Heart: Heart Transplant                         | <input type="checkbox"/> Ovaries: Tubal Ligation                          | <input type="checkbox"/> Uterus (Hysterectomy): Cervical Cancer |
| <input type="checkbox"/> Heart: Mechanical Valve Replacement             | <input type="checkbox"/> Pancreas: Pancreatectomy                         | <input type="checkbox"/> NONE                                   |
| <input type="checkbox"/> Heart: PTCA                                     | <input type="checkbox"/> Postate (Prostatectomy): Prostate Biopsy         | <input type="checkbox"/> Other                                  |
| <input type="checkbox"/> Joint Replacement: Hip (Right, Left, Bilateral) | <input type="checkbox"/> Prostate (Prostatectomy): Prostate Cancer        |   |

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

**Medical History Continued**

**Have you had any of the following?**

- |   |  |
|---|--|
| <input type="checkbox"/> Acne                   | <input type="checkbox"/> Hay Fever / Allergies     |
| <input type="checkbox"/> Actinic Keratoses      | <input type="checkbox"/> Melanoma                  |
| <input type="checkbox"/> Asthma                 | <input type="checkbox"/> Poison Ivy                |
| <input type="checkbox"/> Basal Cell Skin Cancer | <input type="checkbox"/> Precancerous Moles        |
| <input type="checkbox"/> Blistering Sunburns    | <input type="checkbox"/> Psoriasis                 |
| <input type="checkbox"/> Dry Skin               | <input type="checkbox"/> Squamous Cell Skin Cancer |
| <input type="checkbox"/> Eczema                 | <input type="checkbox"/> NONE                      |
| <input type="checkbox"/> Flaking or Itchy Scalp | <input type="checkbox"/> Other: _____              |

Do you use Sunscreen?  Yes  No If Yes, what SPF? \_\_\_\_\_ Do you Tan indoor or outdoor?  Yes  No

Do you have a family history of Skin Cancer?  Yes  No If yes which relative(s)? \_\_\_\_\_

Do you have a family history of Melanoma?  Yes  No If yes which relative(s)? \_\_\_\_\_

List all current medications you take or apply regularly: \_\_\_\_\_

Do you need to take antibiotics before any surgeries or dental procedures?  Yes  No

If yes, what \_\_\_\_\_

List all allergies and reactions if known: \_\_\_\_\_

- I want my skin checked for skin cancer (Full Body Exam)
- I want my skin checked for skin cancer (Full Body Exam), and I will call at a later date to make an appointment.
- No, I do not want my skin checked for skin cancer. (Decline a Full Body Exam)

**Social History**

**Smoking Status (please choose one):**

- Current every day smoker
- Current someday smoker
- Former smoker
- Never smoker
- Unknown if ever smoked

**Start Smoking:**

• mm/dd/yyyy - \_\_\_\_\_

**Quit Smoking:**

• mm/dd/yyyy - \_\_\_\_\_

Number of Packs Per Day: \_\_\_\_\_

Total Years Smoking: \_\_\_\_\_

**Alcohol Intake (Please Choose one)**

- None
- 1 or less per day
- 1-2 per day
- 3 or more per day

**Driving Status:**

- Drives in the Daytime
- Drives at Night

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

**Social History Continued**

<p><b>How often do you exercise?</b></p> <p><input type="checkbox"/> Unspecified</p> <p><input type="checkbox"/> Several times a day</p> <p><input type="checkbox"/> Once a day</p> <p><input type="checkbox"/> A few times a week</p> <p><input type="checkbox"/> A few times a month</p> <p><input type="checkbox"/> Never</p> <p><input type="checkbox"/> Other</p> <p>_____</p>	<p><b>What is your caffeine use?</b></p> <p><input type="checkbox"/> Unspecified</p> <p><input type="checkbox"/> Several times a day</p> <p><input type="checkbox"/> Once a day</p> <p><input type="checkbox"/> A few times a week</p> <p><input type="checkbox"/> A few times a month</p> <p><input type="checkbox"/> Never</p> <p><input type="checkbox"/> Other</p> <p>_____</p>
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**Cosmetic Concerns**

*What are your skin care or cosmetic concerns? Please circle all that apply*

**Facial Concerns**

Brown spots	White heads	Black heads	Sun damage
Spider veins	Yellow/stained teeth	Redness	Loss of elasticity
Loss of facial volume	Wrinkles/lines	Enlarged pores	Sensitivity
Oily skin	Excess hair	Non-matching makeup	Uneven skin texture
Dry skin	Thin lips	Scars	Other:

**Body Concerns**

Scars	Excessive sweating	Appearance of chest	Fragile/brittle nails
Sagging skin	Excess fat	Dry body skin	Cellulite
Stretch marks	Body acne	Sun damage	Spider veins
Thinning hair	Other:	Other:	Other:

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

**Medical History Review of Systems**

Please circle **ALL** conditions that apply, please check **NO** if none of the conditions apply

System Review	Circle all that apply (Presently)	No	Comments/Other
Constitutional	Fevers, chills, night sweats		
Skin	Color changes, infections, masses, open sores, hair changes, rash, itching, eczema		
Ears, Nose, Throat	Loss of hearing, trouble swallowing, nosebleeds, hoarseness, earache, nasal polyps, ear ringing		
Eyes	Visual loss or change, trauma, contacts, cataracts, blurred vision, glaucoma		
Respiratory	Shortness of breath, asthma, difficulty breathing, emphysema, bronchitis, tuberculosis		
Cardiovascular	Heart attack, irregular heartbeat, heart murmur, chest pain, high blood pressure		
Gastrointestinal	Ulcer, hepatitis, weight changes, bowel changes, weight gain, weight loss, liver problems, intestinal disorders, reflux		
Genitourinary	Painful urination, difficulty urinating, blood in urine, renal disease/failure, frequent urination, kidney problems		
Musculoskeletal	Arthritis, weakness, back pain, joint pain, cramps, stiffness, osteoporosis		
Neurologic	Seizures, stroke, balance changes, numbness/tingling, headaches, dizziness, migraines, myasthenia gravis		
Psychological	Eating disorder, mood changes, sleep changes, domestic abuse, substance abuse, anxiety, depression, mental disorders, nervousness		
Endocrinology	Intolerance to cold/heat, thyroid disease, growth changes, low energy, excessive fatigue, diabetic		
Hematologic	Blood clots, anemia, bleeding problems, hepatitis, blood transfusions, platelet disorder		
Immunologic/Allergic	Dermatitis, latex allergy, hives, rash, asthma, hay fever, diabetes		
Other Medical Problems	Such as: Cancers, infectious disease, HIV, autoimmune disease, etc.		

Have you had an annual flu shot? Yes: \_\_\_\_\_ Date: \_\_\_\_\_ No: \_\_\_\_\_

Are you pregnant or nursing? \_\_\_\_ Yes \_\_\_\_ No If Yes how far along: \_\_\_\_\_

Are you planning on getting pregnant? \_\_\_\_ Yes \_\_\_\_ No Is your menstrual cycle regular? \_\_\_\_ Yes \_\_\_\_ No

Have you ever taken Accutane? \_\_\_\_\_ If yes, for how long? \_\_\_\_\_

I consent to being tested for hepatitis / HIV (AIDS) if an office staff member is directly exposed to potentially contagious material (i.e., needle stick). **Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Patient or Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Health Care Provider signature below indicates this entire form was reviewed to include:  
allergies · past medical history · family history · social history surgical history · medications · review of systems

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Doctor, nurse practitioner, physician assistant)

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

### **Guarantee of Payment for Services**

Please  
Initial

#### **Copay and Deductible Policy for Medical Patients**

- As the patient, you are responsible to know the extent of your insurance benefits and to be aware of the amount of your co-pay and deductible.
- Copays are due at the time of service. If you are unaware of the amount of your copay please contact the number on the back of your insurance card prior to your appointment.
- Deductibles for surgeries are due to the time of scheduling. If you are unaware of your deductible please contact the number on the back of your insurance card prior to your appointment.
- If you are unaware of your copay a standard \$40.00 will be collected at the time of your visit. If this is more or less than your actual copay we will credit your account or send you a bill for the difference.
- It is our policy to collect copays, deductibles and any outstanding balance on your account prior to seeing our health care providers.
- Any procedure performed at the time of your office visit will be billed as a separate line item and may fall under your deductible.
- If for any reason your insurance company chooses not to cover your office visit or any procedures, you will be responsible for payment at the time of service. The cost for a visit can be provided to you in advance.

#### **Cosmetic Guarantee of Payment for Services**

- Doctor's Approach Dermatology & Surgery and Med Spa & Laser Center is unable bill your insurance company for cosmetic procedures.
- Payment is due at the time of service. We accept Cash, Visa, MasterCard, American Express, Discover, and financing through CareCredit.
- For cosmetic procedures at the Med Spa & Laser Center we do not accept personal or business checks for payment.
- If you would like more information or to apply for CareCredit, please visit [www.carecredit.com](http://www.carecredit.com).

#### **No Show / Same Day Cancellations Policy**

- Doctor's Approach Dermatology and Doctor's Approach Med Spa require a 48-hour notice be given for all appointment cancellations.
- A fee of \$75.00 will be applied to your account for each appointment in which the patient does not arrive to or cancels without 48 hour notice.
- We require all new cosmetic clients at Doctor's Approach to prepay a deposit of \$75.00 for your cosmetic consult with one of our health care providers (this excludes medical estheticians) to hold your appointment date and time. If you fail to cancel within 48 hours or no show your appointment you will forfeit your entire \$75.00 deposit.
- If you receive a \$75.00 No Show/Same Day cancellation fee from either Doctor's Approach Dermatology or Doctor's Approach Med Spa that fee must be paid prior to scheduling another appointment with Doctor's Approach Dermatology or Doctor's Approach Med Spa. Insurance does not cover these fees.
- Patients who no show or cancel the same day two or more times in a 12 month period, may be dismissed from Doctor's Approach Dermatology and Doctor's Approach Med Spa and denied any future appointments.

We understand that unavoidable circumstances may cause you to cancel within 24 hours, fees in this instance may be waived but only with management approval.

Patient or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Med Spa clients, cosmetic, and acne patients please complete. All other medical patients do not need to.**

### General Skin Health

Name: \_\_\_\_\_ D.O.B: \_\_\_\_\_

How does your skin feel upon awakening? Oily: \_\_\_\_\_ Dry/ Itchy: \_\_\_\_\_ Normal: \_\_\_\_\_

After cleansing in the morning, how soon do you notice an oily shine?

Before Noon \_\_\_\_\_ Noon to 3pm \_\_\_\_\_ 3pm to evening \_\_\_\_\_ Not at all \_\_\_\_\_

Please **CIRCLE** yes or no, and indicate times where applicable to the following:

Have you been seen by a dermatologist in the past year? YES NO

If yes, what diagnoses? \_\_\_\_\_

Do you have a history of fever blisters or cold sores? YES NO

Do you wear contact lenses? YES NO

Do you have any permanent makeup or facial tattoos? YES NO

Does your skin typically heal quickly after surgery? YES NO

Do you experience thickening of scars or raised red, or darkened scars at incision sites after surgery? YES NO

Do you experience acne breakouts? YES NO

Following an acne breakout, does your skin turn red or darken? YES NO  
If yes, for how long? \_\_\_\_\_

Do you experience any tightness or flaking of your skin? YES NO  
If so, what time of day or time of the year? \_\_\_\_\_

Do you experience acne breakouts during your menstrual cycle? YES NO

### Cosmetic Treatment History

Have you ever had any of the following procedures?

Laser Resurfacing YES NO Date: \_\_\_\_\_ Location: \_\_\_\_\_

Chemical Peel YES NO Date: \_\_\_\_\_ Location: \_\_\_\_\_

Microdermabrasion YES NO Date: \_\_\_\_\_ Location: \_\_\_\_\_

Botox YES NO Date: \_\_\_\_\_ Location: \_\_\_\_\_

Juvederm and Other Filler YES NO Date: \_\_\_\_\_ Location: \_\_\_\_\_

Cosmetic or reconstructive Surgery YES NO Date: \_\_\_\_\_ Explain: \_\_\_\_\_

### Skin Care Routine

Please use the chart below to describe your skin care routine. Provide brand names if possible.

Product	AM Brand	PM Brand
Cleanser		
Toner		
Topical Treatment		
Moisturizer		
Eye Cream		
Sunscreen		
Exfoliators/Masks		
Other		



**Patient or Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_